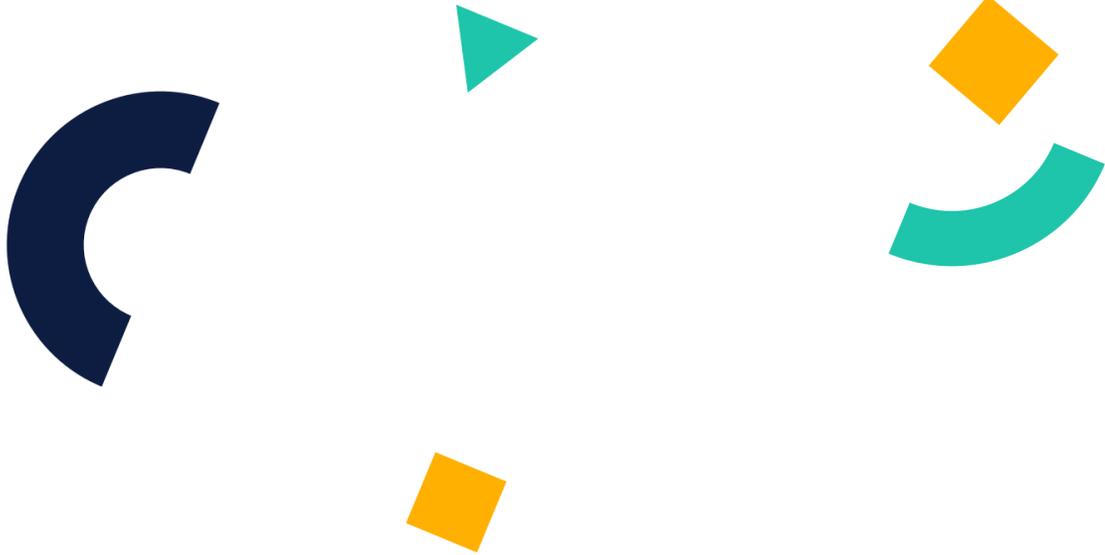


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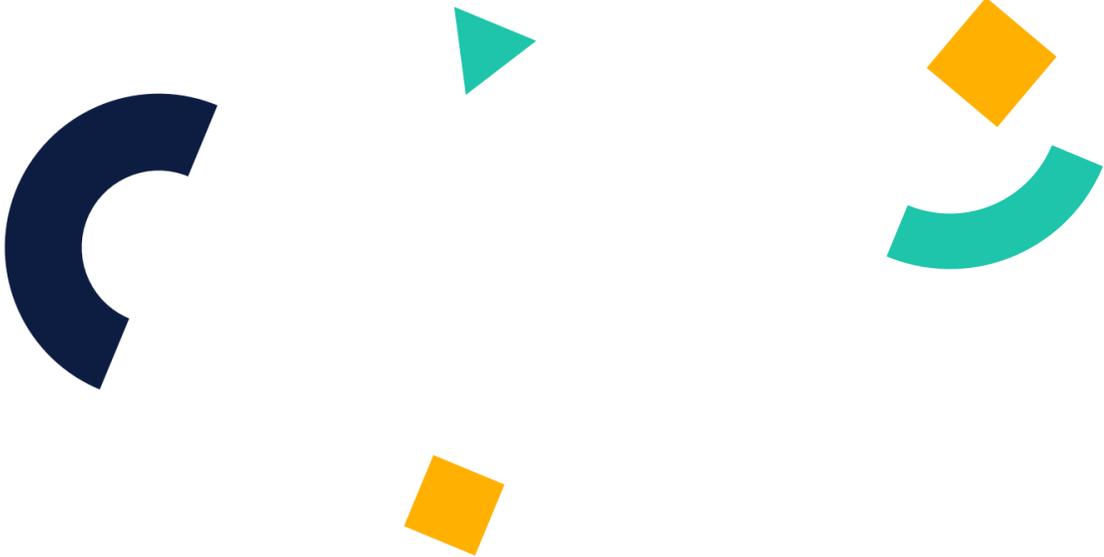
دليل المستخدم لنظام تقديم طالب دراسات العليا
Graduate Student Submission System
User Guide



محتوى الدليل

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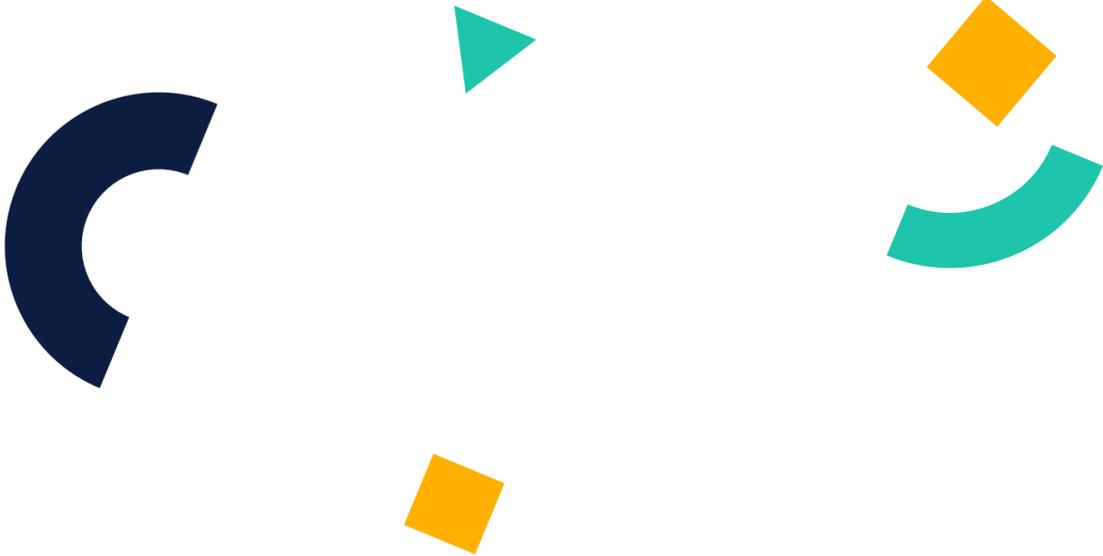


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دليل موقع الويب

Web Page Guide



1. Applicant access the **lead application** webpage by visiting aasu.edu.kw, then choosing **Admissions > Postgraduate Admissions**, then click **Apply** to fill the form. All the required data fields must be filled then click **submit**. Notes:
 - ⇒ submitting a GPA that is less than 3 or NO in the English Proficiency test will lead to automatic rejection for the application.
 - ⇒ Submit your GPA in the 4 points system.

Graduate Program Pre-Application Form

Middle Name

Last Name *

Arabic Name

Civil ID

Email *

Mobile Number *

Gender

Nationality

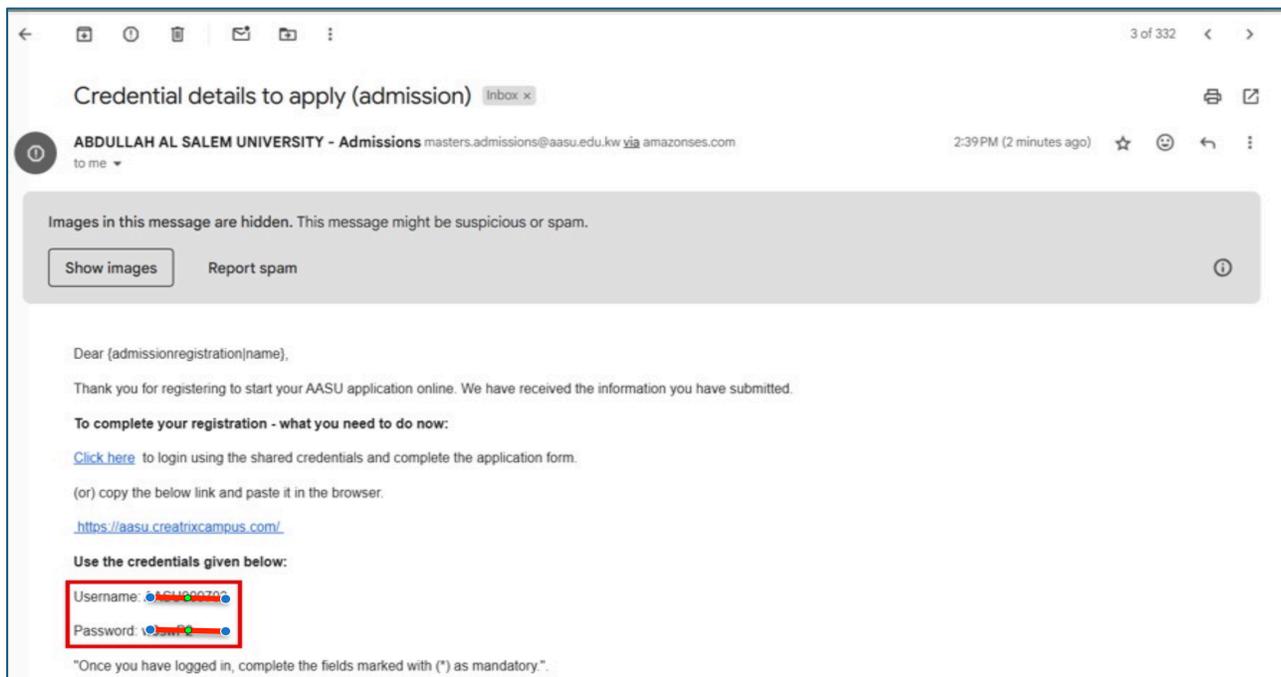
Date Of Birth

CGPA - out of "4" *

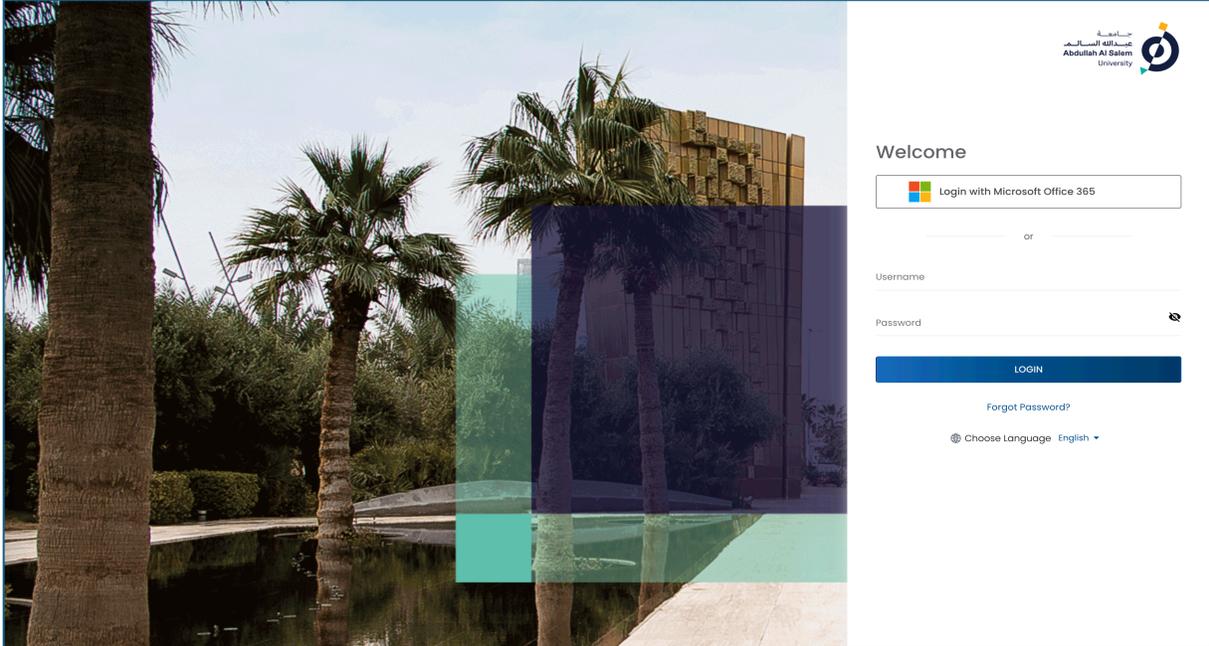
Note: Please enter your CGPA within the range of 3.0 to 4.0. CGPA below 3.0 or above 4.0 will be considered ineligible for application.

English Proficiency Test *

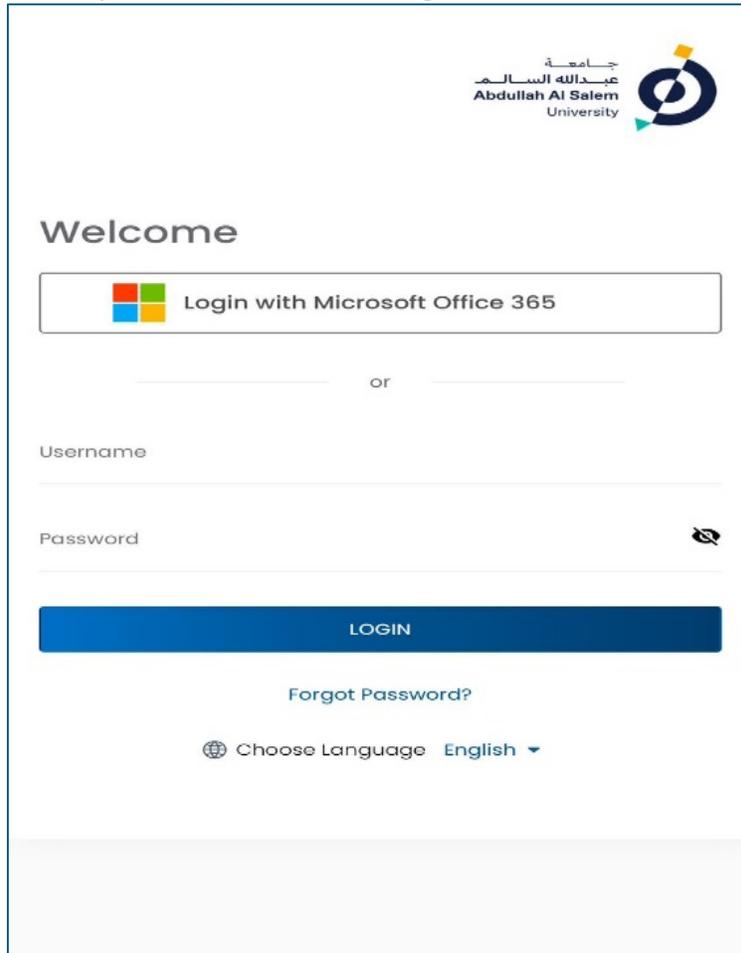
2. If you are eligible to apply, an email with your application details will be sent as shown below.



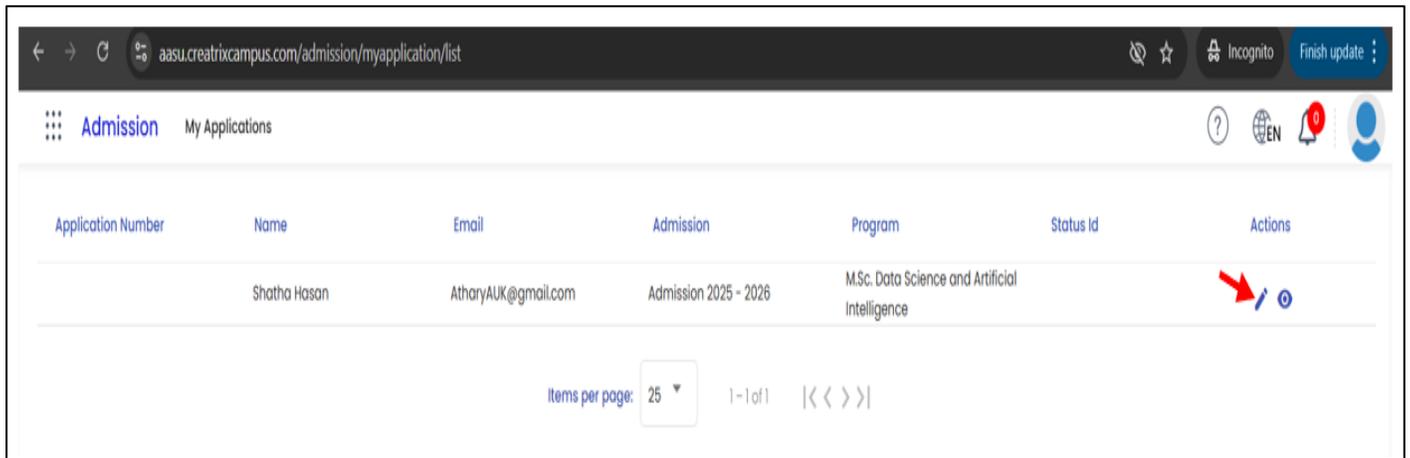
3. Click on the login link in the email (aasu.creatrixcampus.com) then login using your profile information sent to you by email.



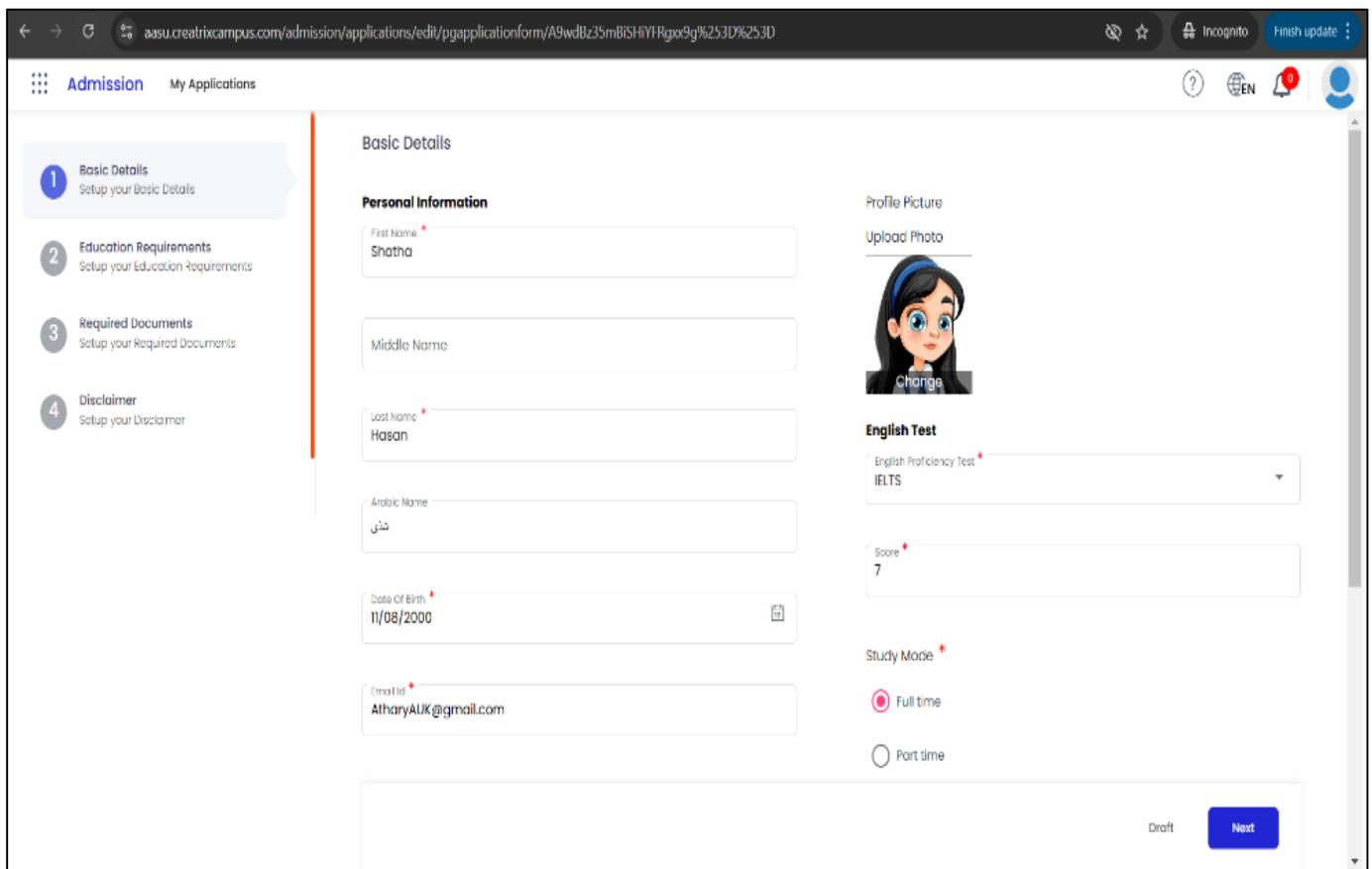
4. Type the username and password, then click [Login](#) on the main screen



5. Scroll right and click the **Pen** icon on the Actions field



6. Complete the four steps requirements to complete the application.



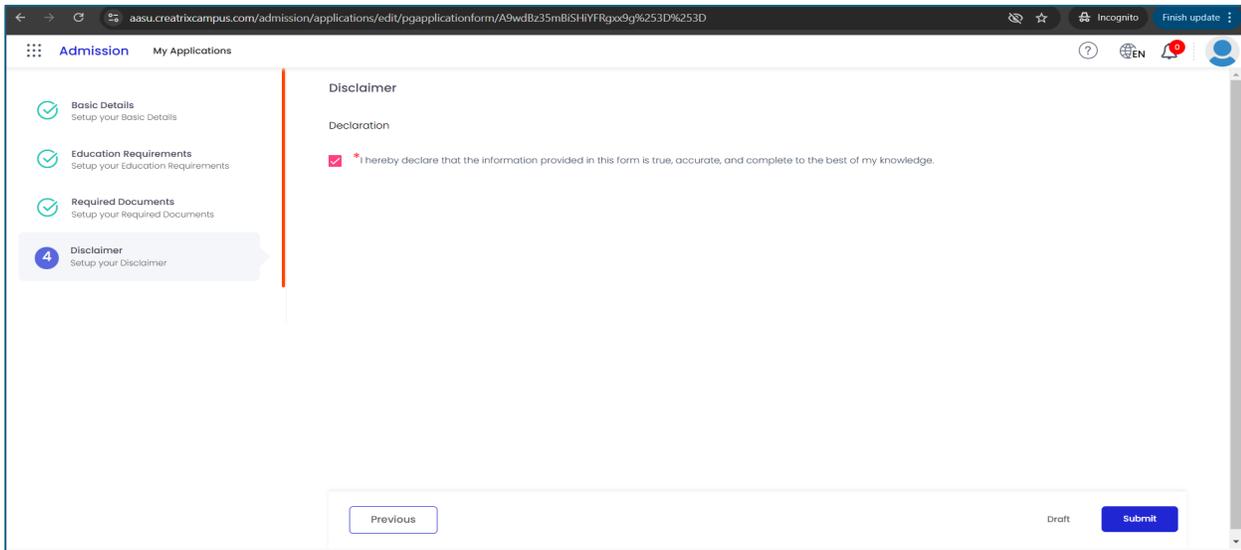
7. Click **Next** to proceed to the next step, or click **Draft** to save your information if you want to continue later

The screenshot shows a web browser window at the URL `aasu.creatrixcampus.com/admission/applications/edit/pgapplicationform/A9wdBz35mBISHYFRgx9g%253D%253D`. The page is titled "Admission My Applications" and displays the "Education Requirements" section. On the left, a progress bar shows four steps: 1. Basic Details (Setup your Basic Details), 2. Education Requirements (Setup your Education Requirements), 3. Required Documents (Setup your Required Documents), and 4. Disclaimer (Setup your Disclaimer). The "Education Requirements" section contains the following fields: "Degree Name" (Bachelor of Engineering), "University" (Kuwait University), "GPA: Out of 4" (3.40), and "University Country" (Kuwait). At the bottom, there are buttons for "Previous", "Draft", and "Next".

8. Click **Attached Files** to upload the file, then click **Upload** to complete the process.

The screenshot shows the "Required Documents" section of the admission application process. The progress bar on the left indicates that the "Required Documents" step is currently active. The "Transcript" section is highlighted, and a red box is drawn around the "Upload multiple files" interface. This interface includes a "Document Name" field, a "Document Description" field, and a "Browse or drag file to upload" button. Below the "Transcript" section, there are sections for "Grading Scale", "Graduation certificates", and "Civil ID or Equivalent ID", each with an "Attach Files" button. At the bottom, there is a "Passport Document" section with an "Attach Files" button. The "Upload" button is highlighted in blue, and the "Draft" and "Next" buttons are also visible at the bottom.

9. Click **Submit** to complete your application



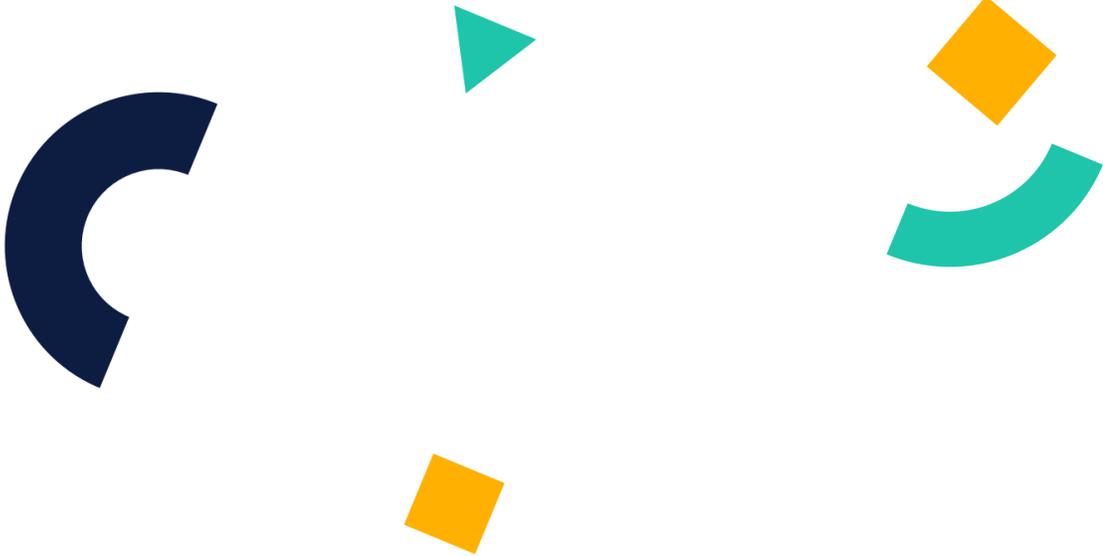
10. Finally, you will receive a message in your email to confirm the submission of your application.

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دليل موقع الهاتف

Mobile WEB Guide



1. Applicants access the [lead](#) application form page by visiting aasu.edu.kw, then choosing [Admissions](#) > [Postgraduate Admissions](#), then click [Apply](#) and fill in all the required data in the fields and click [submit](#).

Graduate Program Pre-Application Form

First Name *

Middle Name

Last Name *

Arabic Name

Civil ID

Email *

Mobile Number *

Submit

aasu.creatrixcampus.com

2. You will receive an email success message if you are eligible (GPA 3 and above & Yes for English Proficiency test).

Lead Successfully Submitted. Please check your spam folder for the confirmation e-mail of you did not receive it in your mailbox.

Welcome

Login with Microsoft Office 365

or

Username

Password

LOGIN

Forgot Password?

Choose Language English

aasu.creatrixcampus.com

3. Check your email to get your username and password

Credential details to apply (admission)

ABDULLAH AL SALE... 11:12 AM

Dear (),

Thank you for registering to start your AASU application online. We have received the information you have submitted.

To complete your registration - what you need to do now:

[Click here](#) to login using the shared credentials and complete the application form.

(or) copy the below link and paste it in the browser.

<https://aasu.creatrixcampus.com/>

Use the credentials given below:

Username: AASU00000000

Password: AASU00000000

"Once you have logged in, complete the fields marked with (*) as mandatory."

Best regards,

AASU | Office of the VP for Research Affairs and Graduate Studies

aasu.creatrixcampus.com

4. Type the username and password, then click [Login](#) on the main screen

Welcome

Login with Microsoft Office 365

or

Username

Password

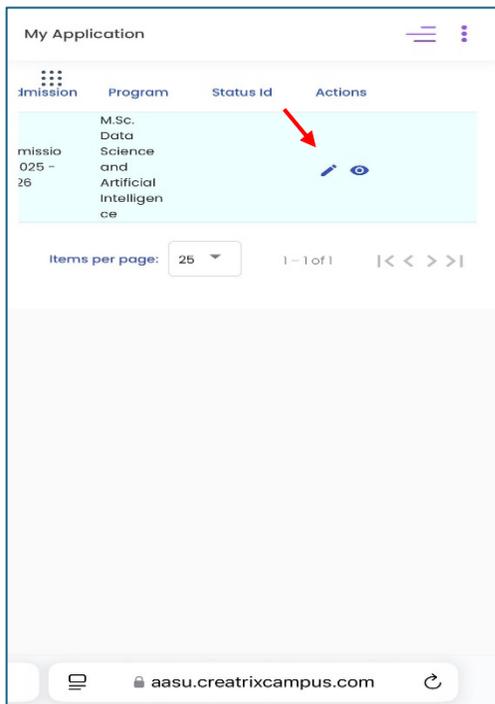
LOGIN

Forgot Password?

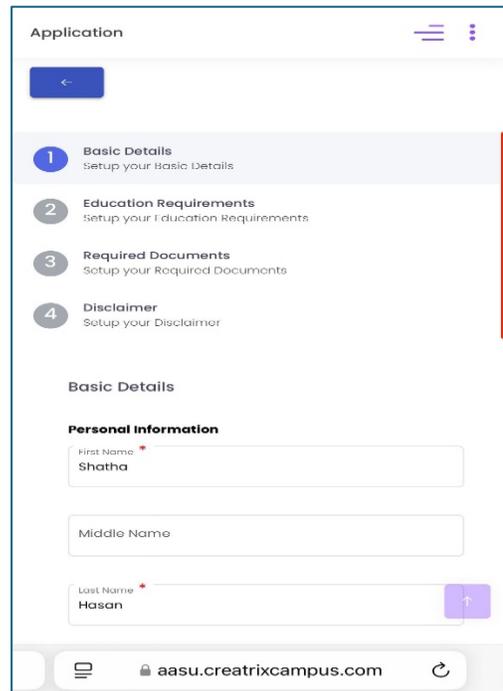
Choose Language English

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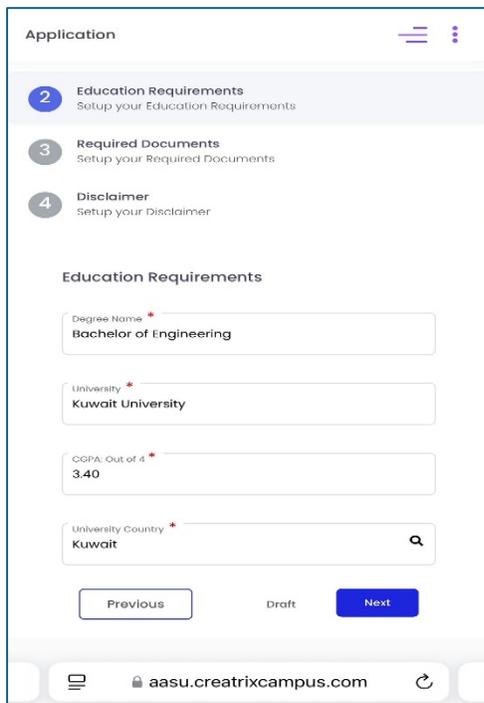
5. Scroll right and click the **Pen** icon on the Actions field



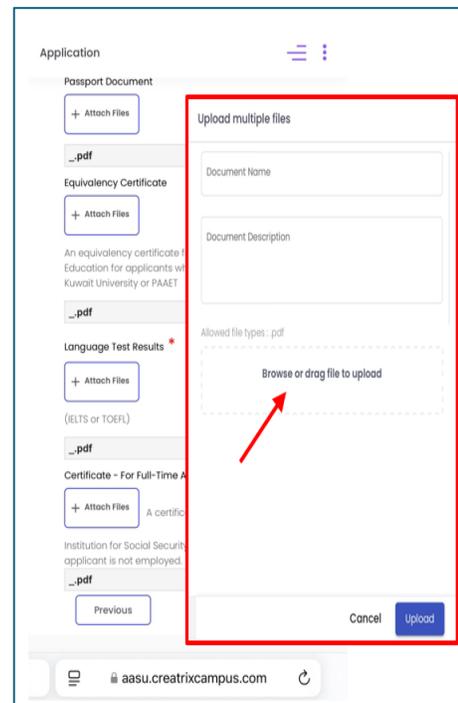
6. Complete the four steps requirement to complete the application



7. Click **Next** to proceed to the next step, or click **Draft** to save your information if you want to continue later



8. Click **Attached Files** to upload the file, then click **Upload** to complete the process



9. Click **Submit** to complete your application

Application

- Basic Details
Setup your Basic Details
- Education Requirements
Setup your Education Requirements
- Required Documents
Setup your Required Documents
- 4** Disclaimer
Setup your Disclaimer

Disclaimer

Declaration

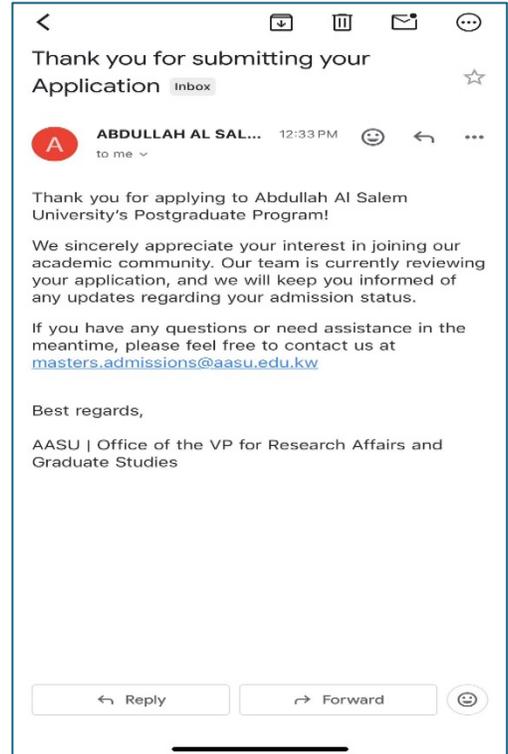
*

I hereby declare that the information provided in this form is true, accurate, and complete to the best of my knowledge.

Previous Draft **Submit**

aasu.creatrixcampus.com

10. Finally, you will receive a message in your email to confirm the submission of your application



Thanks for your interest in joining
AASU Graduate Program.

Hope to see you soon!